City of Lakewood

3401 Hadley Ave.
Old Hickory, Tenn. 37138

Rules and procedures set by the Lakewood Board of Commissioners on November 21, 1988 and revised and passed as to approval on January 5th 1988 for the Lakewood Police Officer.

1. Officers never to exceed 75 miles per hour on main highway when in pursuit of anything less than a felony and not to exceed 45 miles per hour on side streets. In case of a felony, officers may use their own judgement as to a safe speed.

2. Should any officer receive three suspensions in one year he must appear before the Board of Commissioners.

3. Chief of Police to be in charge of the Police Department. Chief to see that supensions are carried out and appropriate arrangements to be made.

4. Officers shall not patrol when not on duty or in a Police uniform.

5. Volunteer officers will not be allowed to wear gun when not on duty or traveling to and from work. This rule to exclude any volunteer officer given rank.

6. Officers to call in offense and vehicle tag number when making a traffic stop. Ticket not to be written only in case of an emergency or to another Police officer in which case badge number must be taken.

7. Volunteer officers to work at least a minimum of 16 hours per month.

8. Random house watch to be conducted at least once a week.

9. Officers not to leave City Limits except on City business.

10. Officers to fill out form on time in and time out of police station and call into dispatcher each 30 minutes to report location.

11. Officers never to leave patrol car running except when necessary.

12. Volunteer officers not to drive patrol car alone with the exception of volunteers now serving the the police force with this priviledge. Exceptions are Sgt. Parks, and officers Proffitt and Malone.

13. Officers to complete forms to send to landlords when called to distrubances at rental properties.

14. Officers when retiring from department with eight years of service or are sixty years old may retire with full commission.

15. Officers shall not be allowed to make purchases thru City on credit. Required uniforms are to be purchased only through City Manager or Chief of Police with proper purchase order.

16. Officer to complete gas slips and to write information on log sheet along with amount of gas used.

17. Dispatcher not to wear gun unless dispatcher is a commissioned officer.

18. Conduct unbecoming a police officer shall result in suspension or dismissal.

Passed unanimously by the Lakewood Board of Commissioners January 5th 1989.

Harold Williams
Harold Williams- Mayor

Melanne Stromatt
Melanne Stromatt- City Recorder

Kenneth Aldridge
Chief of Police

Margaret B. Ragland
Margaret B. Ragland
City Manager